
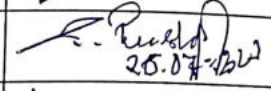
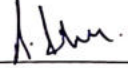
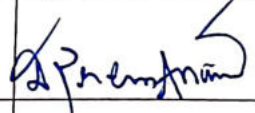
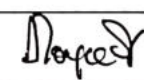


**ST.XAVIER'S COLLEGE (Autonomous)**  
**PALAYAMKOTTAI -627 002**  
**FINANCE COMMITTEE MEETING**  
**LIST OF THE MEMBERS**

Date: 26.07.2023 (Wednesday)

Time: 11.00 a.m.

Venue: Principal's Office

Sl. No.	Members	Designation	Signature
1.	Rev. Fr. Dr. S. Mariadoss, S.J.	Principal & Chairman	
2.	Rev. Fr. Dr. G. Pushparaj, S.J.	Secretary / Nominated by the Governing Body	 25.07.2023
3.	Dr. F.X. Robert Bellarmine	Senior Teacher Nominated by the Principal in rotation	
4.	Dr. D. Prem Anand	Member Secretary (Dean of Research & UGC Affairs)	
<b>Special Invitee:</b>			
5.	Rev. Fr. Dr. F.X. Dominic Royce, S.J.	Treasurer	

DR Mungam

University

26.07.2023

### MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON 26<sup>th</sup> JULY 2023

The 49<sup>th</sup> Finance Committee Meeting of St. Xavier's College was held on 26.07.2023 in Principal's office at 11.10 a.m. The following members attended the meeting:

S. No.	Members	Designation
1.	Rev. Fr. Dr. S. Mariadoss, S.J.	Principal & Chairman
2.	Rev. Fr. Dr. G. Pushparaj, S.J.	Secretary / Nominated by the Governing Body
3.	Dr. F. X. Robert Bellarmine	Senior Teacher Nominated by the Principal in rotation
4.	Dr. D. Prem Anand	Member Secretary (Dean of Research & UGC Affairs)
<b>Special Invitees:</b>		
5.	Rev. Fr. Dr. F. X. Dominic Royce S.J.,	Treasurer
6.	Dr. K. Murugan	Professor & Head, Department of Bio-Technology, Manonmaniam Sundaranar University

Rev. Fr. S. Mariadoss S.J., Principal & the Chairman of Finance Committee, welcomed the members for the 49<sup>th</sup> Finance Committee meeting. Rev. Fr. Principal explained the importance of the committee and its function to the members. After this, the agenda was taken up for discussion.

Rev. Fr. Dr. Pushparaj S.J., Secretary led the members into prayer. Rev. Fr. Principal welcomed the members. The minutes of the Previous Finance Committee meeting was rendered by Dr. F. X. Robert Bellarmine, Assistant Professor, Department of Commerce.

Rev. Fr. Principal iterated the following points to the Finance Committee members: The interest money pertaining to College with Potential for Excellence will be pre-owned to purchase infrastructure and other assorted items for the New building. Since it is informed that UGC funding is perturbed for the past three years, UGC has not allocated any fund. In connection with this Rev. Fr. Dr. F. X. Dominic Royce S.J., the Treasurer suggested to approach the court. Reciprocating this matter, Rev. Fr. Secretary said that UGC releases the amount when the funds are available, but this matter cannot be presented in the court. He also said that issues related to UGC can be approached through MHRD office. Hence, there was no clarification, the minutes of the previous Finance Committee Meeting were passed and approved by the members.

Rev. Fr. Principal invited Dr. D. Prem Anand, Dean of Research & UGC affairs to present the status of DST-FIST grant account as on 25.07.2023. The following is the status of DST-FIST grant from 2018 to 2023. The total cost of the project sanctioned was One Crore Ten Lakhs Rupees (Rs. 1,10,00,000/-). The Summary of the DST-FIST and CPE grant are shown in the table below:

**SUMMARY OF SANCTIONED GRANTS**

**1) DST - FIST 2017 Scheme**

S. No	Heads	Sanctioned Amount in Lakh	Received	Spent	Balance
1	<b>Equipments:</b> <b>a) For Research Facilities</b> (1 <sup>st</sup> Installment) Department of Botany Department of Zoology  <b>Total</b>	  37,99,950.00 22,00,050.00  <b>60,00,000.00</b>	    <b>60,00,000.00</b>	  35,60,200.00 21,97,809.00  <b>57,58,009.00</b>	    <b>2,41,991.00</b> (Adjusted with 2 <sup>nd</sup> Installment)*
	<b>b) For Teaching Facilities</b> (2 <sup>nd</sup> Installment) Department of Zoology Department of Physics Department of Computer Science Department of Chemistry Department of Maths <b>Total</b>	  9,76,924.00 5,44,062.00  5,57,000.00 5,72,843.00 5,49,171.00 <b>32,00,000.00</b>	    <b>29,58,009.00</b> + (2,41,991.00) *	  9,77,805.00 5,44,062.00  5,57,000.00 5,75,014.00 5,45,171.00 <b>31,99,052.00</b>	       <b>948.00</b>
2	Net Work Facilities (2 <sup>nd</sup> Installment)	7,00,000.00	7,00,000.00	6,99,960.00	40.00
3	Books @ Rs. 50,000 for 6 Science Departments	3,00,000.00	1,50,000.00	1,49,997.00	3.00
4	Renovation Lab (2 <sup>nd</sup> Installment) For making e-Learning	5,00,000.00	5,00,000.00	5,00,000.00	0
5	Maintenance (Rs. 1,50,000 – 2 <sup>nd</sup> Installment)	3,00,000.00	1,50,000.00	1,49,930.00	70.00
	<b>Grand Total</b>	<b>1,10,00,000.00</b>	<b>1,04,58,009.00</b>	<b>1,04,56,948.00</b>	<b>1061.00</b>



The total cost of the project sanctioned was One Crore Ten Lakhs (Rs. 1,10,00,000/-). College should have received One Crore Ten Lakhs (Rs. 1,10,00,000/-) but it only received One Crore Four Lakhs Fifty Eight Thousand and Nine Rupees (Rs. 1,04,58,009/-). Therefore total amount of Rupees One Crore Four Lakhs Fifty Six Thousand Nine Hundred and Forty Eight rupees (Rs. 1,04,56,948/-) was spent. The unspent amount of Rupees Two Lakhs forty One Thousand Nine Hundred and Ninety Four (Rs. 2,41,994/-) in the first installment relates to the purchase of FT-IR spectrometer, which has been carried forward by the DST-FIST to the second installment as mentioned in the sanction Order. The unspent balance amount available in the FIST grant is One Thousand and Sixty One Rupees (Rs. 1,061/-). The balance to be received is Rupees Three Lakhs (Rs. 3,00,000/-), of which for books and maintenance is One Lakh Fifty Thousand (Rs. 1,50,000/-) each.

## 2) College With Potential for Excellence (CPE)

Rev. Fr. Principal asked Dr. D. Prem Anand to present the status of the report on College with Potential for Excellence (CPE). He dispensed the financial status of CPE from the year 2014-2019. The total grant sanctioned was One Crore Fifty Lakhs (Rs. 1,50,00,000/-) only.

### Non - Recurring Items:

Sl.No.	Heads Approved	Amount Allotted	Amount Released	Amount Spent
1	By Lab Up-gradation	30,00,000.00	30,00,000.00	30,01,485.28
2	By Language Lab - Equipments	5,00,000.00	5,00,000.00	5,05,000.00
3	By Teaching Aids	10,00,000.00	10,00,000.00	10,08,772.00
4	Library Automation	5,00,000.00	5,00,000.00	5,00,028.00
5	Computers	10,00,000.00	10,00,000.00	10,00,000.00
6	Books & Journals	5,00,000.00	5,00,000.00	5,01,783.00
7	Internet Connectivity	5,00,000.00	5,00,000.00	5,04,461.00
8	Up-gradation of Class Rooms / Seminar Halls	10,00,000.00	10,00,000.00	10,02,396.00
9	Any other activity	10,00,000.00	10,00,000.00	11,69,700.00
	<b>Total</b>	<b>90,00,000.00</b>	<b>90,00,000.00</b>	<b>91,93,625.28</b>

**Recurring Items:**

Sl.No.	Heads Approved	Amount Allotted	Amount Released	Amount Spent
1	Lab Consumables	5,00,000.00	1,00,000.00	2,35,658.00
2	Software	10,00,000.00	2,00,000.00	4,36,583.00
3	Internet Services	10,00,000.00	2,00,000.00	4,00,295.00
4	Maintenance of Equipments	10,00,000.00	2,00,000.00	4,36,458.00
5	Enrichment of Teachers	15,00,000.00	3,00,000.00	3,61,449.00
6	Any other activity	10,00,000.00	2,00,000.00	3,27,044.00
	<b>Total</b>	<b>60,00,000.00</b>	<b>12,00,000.00</b>	<b>21,97,487.00</b>

Under the Non-recurring items the total amount allocated was Ninety lakhs (90,00,000/-) and the same Ninety lakhs (90,00,000/-) was released and Ninety one Lakhs Ninety Three Thousand Six Hundred and Twenty Five rupees and Twenty Eight paisa (91,93,625.28/-) was spent.

Under the recurring items the total amount allocated was Sixty Lakhs (60,00,000/-). The grants received in the first installment was Twelve Lakhs (12,00,000/-). The total expenditure incurred was Twenty One Lakhs Ninety Seven Thousand four Hundred and Eighty Seven Rupees (21,97,487/-). The over spent amount was Nine Lakhs Ninety Seven Thousand Four Hundred and Eighty Seven rupees (9,97,487/-) Only. This was the amount reimbursed by UGC and maintained as a fixed deposit. The interest available was Ten Lakhs Fifteen Thousand One Hundred and Three rupees (10,15,103/-) only. Though UGC is yet to sanction the balance of Rupees Thirty Eight Lakhs Two Thousand Five Hundred and Thirteen rupees (38,02,513/-) from the total grant sanctioned, the communication dated 22.02.2023 says that the account is closed. The interest amount of Rupees Ten Lakhs Fifteen Thousand One Hundred and Three rupees (10,15,103/-) will be spent.

**Projects:**

Rev. Fr. Principal informed that only two faculty members have applied for ICSSR projects in 2023 - 2024. He also advised to motivate the staff members to apply for various grants offered by the Government of India. Rev. Fr. Principal asked Dr. D. Prem Anand to apply for the Heritage Fund for the purpose of building maintenance. Dr. K. Murugan, special invitee from Manonmaniam Sundaranar University said that the management can apply for Times of




India (ToI) Project which funds the Universities and Colleges. Rev. Fr. Dominic Royce suggested to raise funds for research grants and start new courses.

3) **UGC Autonomous Grant:**

Dr. D. Prem Annad, Dean of Research & UGC affairs dispensed the Autonomy grant account as on the date 25.07.2023. The budget for the Autonomy grant for the year 2023-2024 was presented by Dr. F. X. Robert Bellarmine. Rev. Fr. Principal suggested to allocate and increase the amount for the different statutory meetings from Rs. 200/- to Rs. 300/-. Rev. Fr. Principal suggested to provide the seed grant for the faculty members. For both Arts and Science disciplines Five projects will be sanctioned at for Rs. 25,000/- A total amount of Rupees Two Lakhs Fifty Thousand (Rs. 2,50,000/-) will be sanctioned for this purpose. Dr. K. Murugan appreciated the College for taking such initiatives. Rev. Fr. Secretary suggested to the Research guides that, while publishing papers in the journals the first name should be the Research scholars name and the corresponding author should be the guides.

Fr. Dominic Royce suggested to remove the unused accounts. Fr. Principal pronounced that the actions will be taken. Fr. Secretary vocalized that the amount collected from the students for association activities should be informed to the Principal. Without the Principal's knowledge, no money should be collected from the students.

Rev. Fr. Principal thanked all the members. The meeting came to an end at 12.25. p.m. with vote of thanks.

  
26/07/2023

**PROFESSOR AND HEAD**  
Dept. Of Biotechnology  
Manonmaniam Sundaranar University,  
TIRUNELVELI - 627 012.  
Tamilnadu, India.

  
**PRINCIPAL**


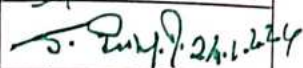
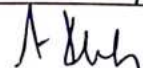
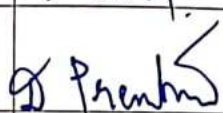
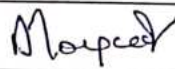
**PRINCIPAL**  
ST. XAVIER'S COLLEGE  
(Autonomous)  
PALAYAMKOTTAI - 627 002.

**FINANCE COMMITTEE MEETING**  
**ST. XAVIER'S COLLEGE (Autonomous)**  
**PALAYAMKOTTAI -627 002**

Date: 24.01.2024

Time: 11.00 a.m.

Venue: Rev. Fr. Principal's Office

S. No.	Members	Designation	Signature
1.	Rev. Fr. Dr. S. Mariadoss, S.J.	Principal & Chairman	
2.	Rev. Fr. Dr. G. Pushparaj, S.J.	Secretary / Nominated by the Governing Body	 24.1.24
3.	Dr. F. X. Robert Bellarmine	Senior Teacher Nominated by the Principal in rotation	
4.	Dr. D. Prem Anand	Member Secretary (Dean of Research & UGC Affairs)	
<b>Special Invitee:</b>			
5.	Rev. Fr. Dr. F. X. Dominic Royce S.J.,	Treasurer	

**MINUTES OF THE 50<sup>th</sup> FINANCE COMMITTEE MEETING****Date: 24.01.2024****Time: 11.00 a.m.****Venue: Fr. Principal's Office**

The 50<sup>th</sup> Finance committee meeting was held on 24.01.2024 in Principal's office at 11.00 a.m. The meeting began with a prayer said by Dr. F. X. Robert Bellarmine, Assistant Professor, Department of Commerce. Rev. Fr. Dr. S. Mariadoss S.J., The Principal and the Chairman welcomed all the members.

**MINUTES OF THE 49<sup>TH</sup> FINANCE COMMITTEE MEETING**

Dr. F. X. Robert Bellarmine, Dean of Service Organizations read the minutes of the previous finance committee meeting and action taken report. The action taken report detailed the following outcomes:

- 1) As per Rev. Fr. Principal's instructions, the seed grant (SXCRG) of Rs. 25,000/- will be given to the potential faculty members in the month of June 2024.
- 2) The management has procured projector, LED TV, Ms-Office software, Antivirus and Chairs for the new building to the tune of Rupees Seven Lakhs Sixty Two Thousand Eight Hundred and Sixty (Rs. 7,62,860.00/-) from the grant pertaining to College with Potential for Excellence. The balance amount will be used at the earliest.
- 3) Regarding Autonomy Grant, the soft copy and the hard copies of the spent amount Rupees Sixteen Lakhs Twenty Thousand Eight Hundred and Forty Eight (Rs.16,20,848.00/-) has been sent to the UGC office on 05.07. 2023 and 21.12.2023 for the Financial Year 2022 – 2023. Utilization Certificate and Statement of Expenditure were also sent to the UGC office.
- 4) For different statutory meetings, the DA is increased from Rupees Two Hundred to Rupees Three Hundred w.e.f 09.01.2024.
- 5) The unused savings accounts (8 in number) were removed and closed on 15.09.2023.

Fr. Principal informed that the remaining unused accounts will be closed shortly. And he told that each and every account has to be operated by the Principal and the respective Head of the Department. Rev. Fr. Secretary suggested to close all existing accounts and open a fresh account in the Bank. This proposal was welcomed by all the members. Rev. Fr. Dr. F. X. Dominic Royce S.J., suggested that every account can be opened in the Society bank. Regarding the Research seed grant 25,000 for faculty members, the following decisions were discussed in the floor: The Proposals should be submitted to Rev. Fr. Principal



on or before 28.02.2024. The Committee members will evaluate the proposals in April/ May 2024. The grants will be sanctioned to the applicants in June 2024.

After these deliberations the minutes were approved and passed by the members.

### **COLLEGE WITH POTENTIAL FOR EXCELLENCE (CPE)**

Dr. F. X. Robert Bellarmine presented a financial outlay of the items purchased under the college with potential for Excellence (2014 – 2019) .

#### **Amount Spent from CPE Account:**

<b>S. No</b>	<b>Date of Purchase</b>	<b>Items Purchased</b>	<b>Amount (in Lakh)</b>
1	05.10.2023	Sitting cushion Chair for Principal's Office	18,360.00
2	12.01.2024	Hikvision 86-inch interactive panel with OPS	1,87,000.00
3	12.01.2024	Acer X1226AH 4000L XGA 40	3,10,000.00
4	12.01.2024	Windows 11 Pro	1,00,000.00
5	12.01.2024	MS Office 2021 Home and student	1,30,000.00
6	12.01.2024	Quick Heal Antivirus	17,500.00
			<b>7,62,860.00</b>

### **STATUS OF UGC – AUTONOMY GRANT AS ON 24.01.2024**

Dr. D. Prem Annad, Dean of Research & UGC affairs dispensed the Autonomy grant account as on the date 24.01.2024. He informed that UGC has not sanctioned Autonomy Grant for the Academic Years 2020-2021 to 2023–2024. This account has only an interest amount of Rs. 3,95,360.65/- as on 24.01.2024. As per the direction given by UGC, the interest cannot be used until an explicit permission is granted.

### **BUDGET FOR THE AUTONOMY GRANT 2024 – 2025**

The budget for the Autonomy grant for the year 2024 - 2025 was presented by Dr. F. X. Robert Bellarmine. Rev. Fr. Dr. F. X. Dominic Royce S.J. clarified that the Autonomy grant can be used only for shift – I programmes and the college should not spend that amount for shift- II programmes. Dr. F. X. Robert Bellarmine suggested to include the NCC as one of the heads in the Budget. Rev. Fr. Principal suggested to increase the amount for Library in the Autonomy grant. Rev. Fr. Dr. F. X. Dominic Royce S.J., suggested not to

Minutes of the 50<sup>th</sup> Finance Committee Meeting held on 24.01.2024

give GST number of the college in any shop and industries for billings. Dr. F.X. Robert Bellarmine suggested that we can have a separate guest room for external staff members.

Rev. Fr. Principal asked Dr. D. Prem Anand, Dean of Research & UGC Affairs to apply for a project proposal (DST) titled "Setting up Thematic Hubs (T-Hubs) under National Quantum Mission. This Proposal aims to establish an Instrumentation Centre for Quantum Materials and Devices. Regarding in this proposal, Rev. Fr. Secretary said that the infrastructure related to the construction of the edifice will be erected in the due course.

Rev. Fr. Principal thanked all the members. The meeting came to an end at 12.25. p.m. with vote of thanks.



PRINCIPAL  
PRINCIPAL  
ST. XAVIER'S COLLEGE  
(Autonomous)  
PALAYAMKOTTAI - 627 002